User Guide for tooth ordering platform „TOP"

Barcode scanning

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Content

I. Welcome to TOP – our new Teeth Order Platform

TOP is the new Kulzer Teeth Order Platform. This ordering platform comes with a new look and easier handling. TOP being an online platform, the times of tedious software installation are over.

With TOP you can order teeth online – anywhere and anytime. This user guide will show you how to use the new ordering platform – from signing up to using barcodes. It will help you to familiarize yourself with the platform, get an overview of what TOP can do for you and how easy it is to operate.

If you have any questions regarding the system or just want to give us feedback, please do not hesitate to contact us: sales.mckulzer@kulzer-dental.com

We are looking forward to your TOP orders!

This is TOP, and TOP is for you!

Your Kulzer team

II. Online WebShop – Signing up, registering and ordering

1. Please visit www.kulzer.com/australia-palaeasyscan for direct access to the sign-in page of our Online WebShop.
   a. Of course, you must be connected to the internet.

2. When the page is open, please enter your e-mail address and Magento password.

3. If you do not have a customer account yet, click on "here".

4. Enter your personal data in the registration form and submit by clicking "Send".

5. Following successful registration, you will receive an e-mail containing your personal access details.

6. You will be forwarded directly to your customer account following registration. Click on Barcodes:

7. Click on Dental Orders:

8. Select the desired tooth line and fill in the matrix with the corresponding values.

9. You can save the matrix as a customer specification by giving it a name and clicking on the button "Save customer specification".

10. Later, you can retrieve the saved specification at any time in the area "Individual specification".

11. By clicking on "Continue" at the lower left-hand corner of your screen, the selected items are added to your order.

Summary	
	Idealis 8
Sets	20
Pieces	160
	Continue

Note: The matrix is used to fill your basket. Once items are put in the basket, they no longer appear in the matrix view. Any changes to your amounts can be done in the basket.

12. You will see a summary of your order and have the possibility to add special comments

13. Please click on "Add order to cart"

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Webshop   Dental Orders   Digital prosthetics   4 🛒 Shopping Cart

Product Search   **Order Data**   Order Confirmation

Summary

	Basic 6
Sets	1
Pieces	6
Back In Pieces	

Special comments

Test

‹ Back   Add order to cart

14. Your order will be added to your shopping cart. Please click on "Go to Cart"

15. Confirm Terms and Conditions
16. Click on "Order now"
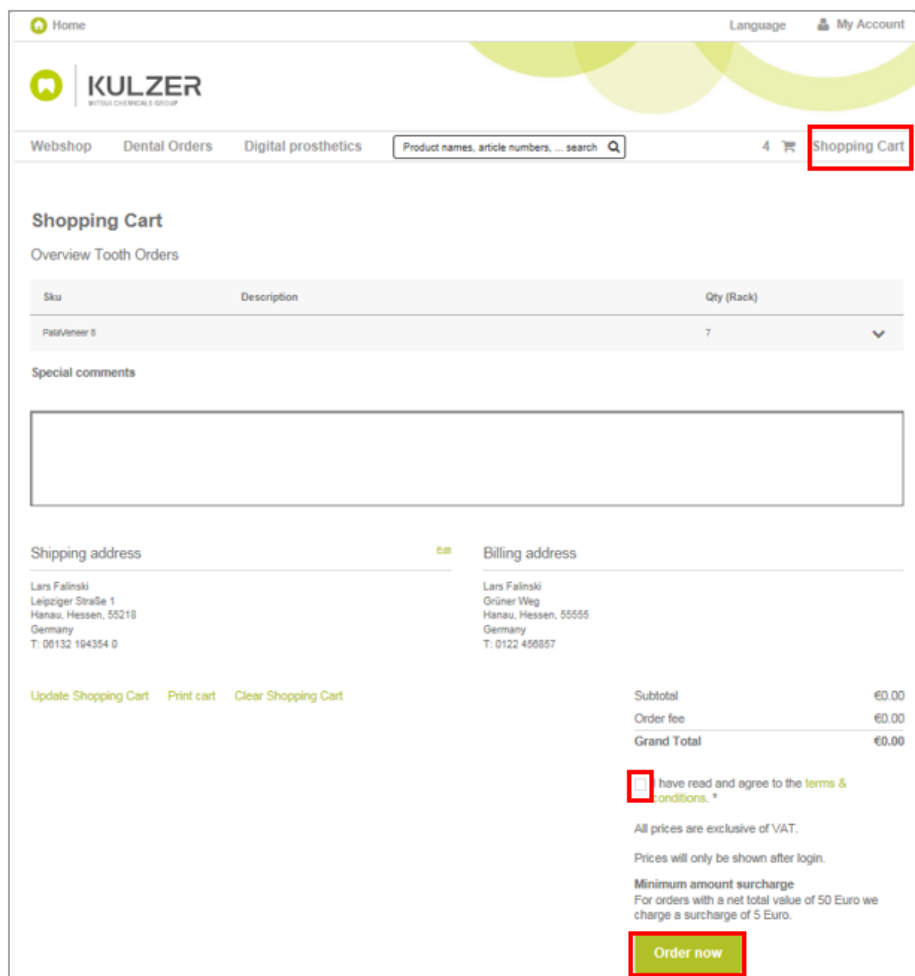
17. Choose your preferred dealer

III. Generating a barcode

1. Click on "Barcode".

2. Click on "Create new barcode".

 Home   Language   My Account

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Dental Orders   0 🛒 Shopping Cart

deletes tray

My barcodes   Name of specification   Tray   1/1 ▼   New   🗑   Lars Falinski

Barcode Name   adds a new tray
                                Choose from a standard specification or a rack and add the desired option.   ▦ My Overview
Barcode Name
                                                                        📄 My Orders

Custom specification   ⚙ My Order References

          Load   & My Account Information

Standard specification   load existing specification   📋 My Addresses

          Load   ❶ Newsletter

                                                                        ▥ Barcode
Tooth line
                                add sets   ▤ Customer list
Basic 6   ▼

Color   Form   Not Lars Falinski?   Logout
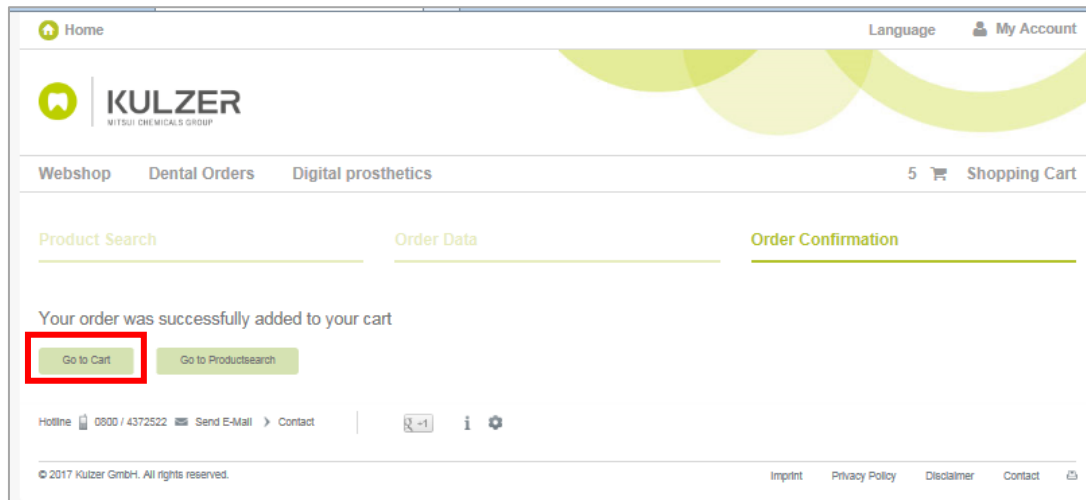A1   ▼   A10   ▼

          Insert

     Save this specification   saves this specification

     Print this specification   creates a printable PDF

     Order this specification   adds the articles to the shopping cart

IV. Transferring products to the barcode sheet

1. Enter products in the product matrix.

2. Click on "Transfer" to transfer your order to the barcode sheet.

3. Now you can edit the barcode sheet and print it. You can also order directly or save the specification.

V.   Barcode scanning

1. In order to use the USB barcode scanner (OPN 2001) in connection with the online WebShop, you need the Kulzer Data Transfer software.
    a. You can get it here: www.kulzer.com/australia-palaeasyscan

2. After starting the application, please enter your user name under "User".
    a. This can be the e-mail address you used to register.

3. Under "Password", enter the same password you used to register in the WebShop.

Heraeus Kulzer Data Transfer	− □ ×

File   Language   ?

User   lars.falinski@kulzer-dental.com   Password   *********

Amount	Item number	Item description

Waiting for device connection

https://shop.kulzer-dental.com/   Send   Cancel

4. In order to record data from the USB scanner, please connect it to your computer via USB cable.

5. Your computer's ports are monitored when the application is running. If an OPN 2001-type device is attached, the application will recognise it and automatically read the data. The status listed below the table changes from "Waiting to connect to device" to "Device detected".
    a. The buttons "Send" and "Delete" are activated at the same time.

6. The application then reads all scanned barcodes, arranges them and visualises them in a table.

7. One row is added to the table per product. Orders are marked with a green arrow pointing to the right.

8. The second column shows the amount ordered.
   a. If a product code is recorded several times, the amounts will be added together and presented on a single line.

9. By clicking on the "Send" button, data is transferred to the WebShop.

10. If the transfer is successful, the data is deleted from the device, the table is cleared and the buttons are deactivated until a device is attached again.
    a. The user data used for authorisation will be written in the configuration.

11. If the WebShop sends an error notification, it will be shown in a message box. The data will remain on the device and the table.

12. By clicking on the button "Delete", the data will be deleted from the device after confirmation, and the application will again wait for a device to be connected.
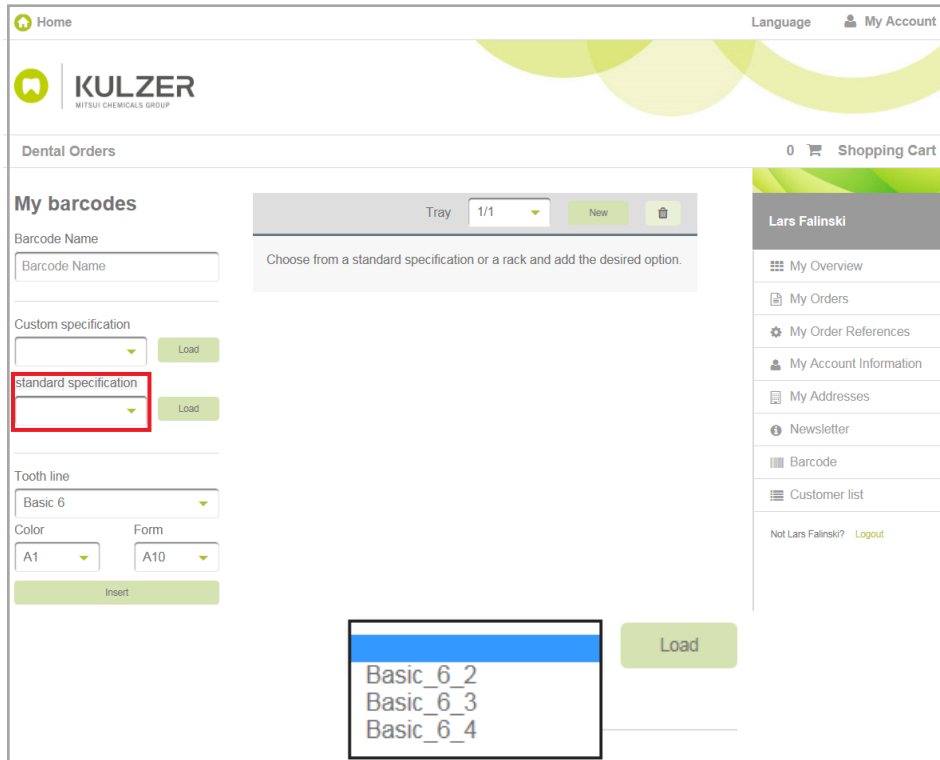
Note: It is not possible to connect more than one device at the same time.

13. You will be taken directly to the online webshop by clicking on "WebShop".
    a. You must be connected to the internet.

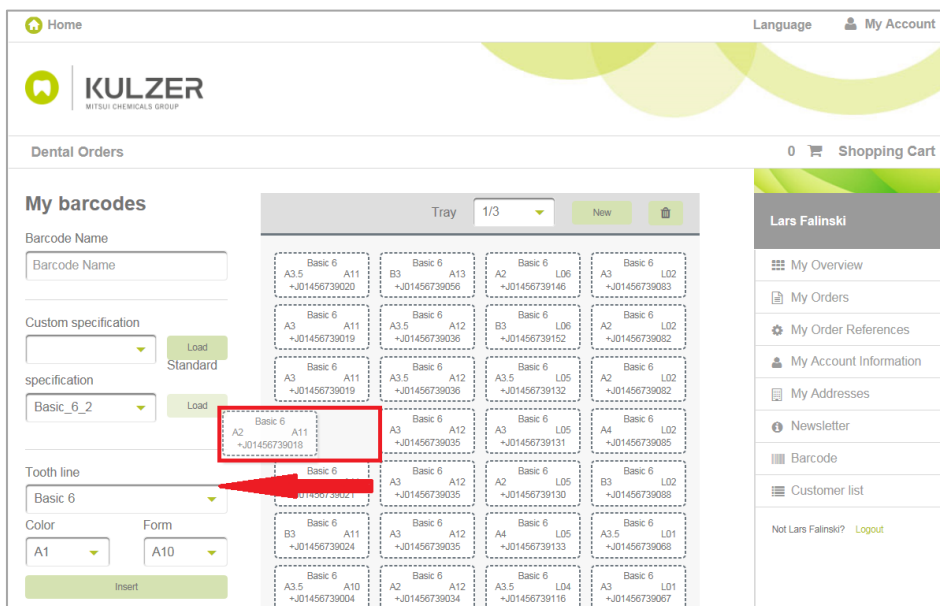# VI. Working with barcodes

1. Loading specifications

Select a specification and click on the "Load" button.

2. Deleting tooth lines

Click on a tooth line and drag it off to the side.
After releasing the mouse, the line will be deleted.

3. Adding tooth lines
Select a product line, colour and form and click on the "Add" button.

4. Re-arranging the product lines
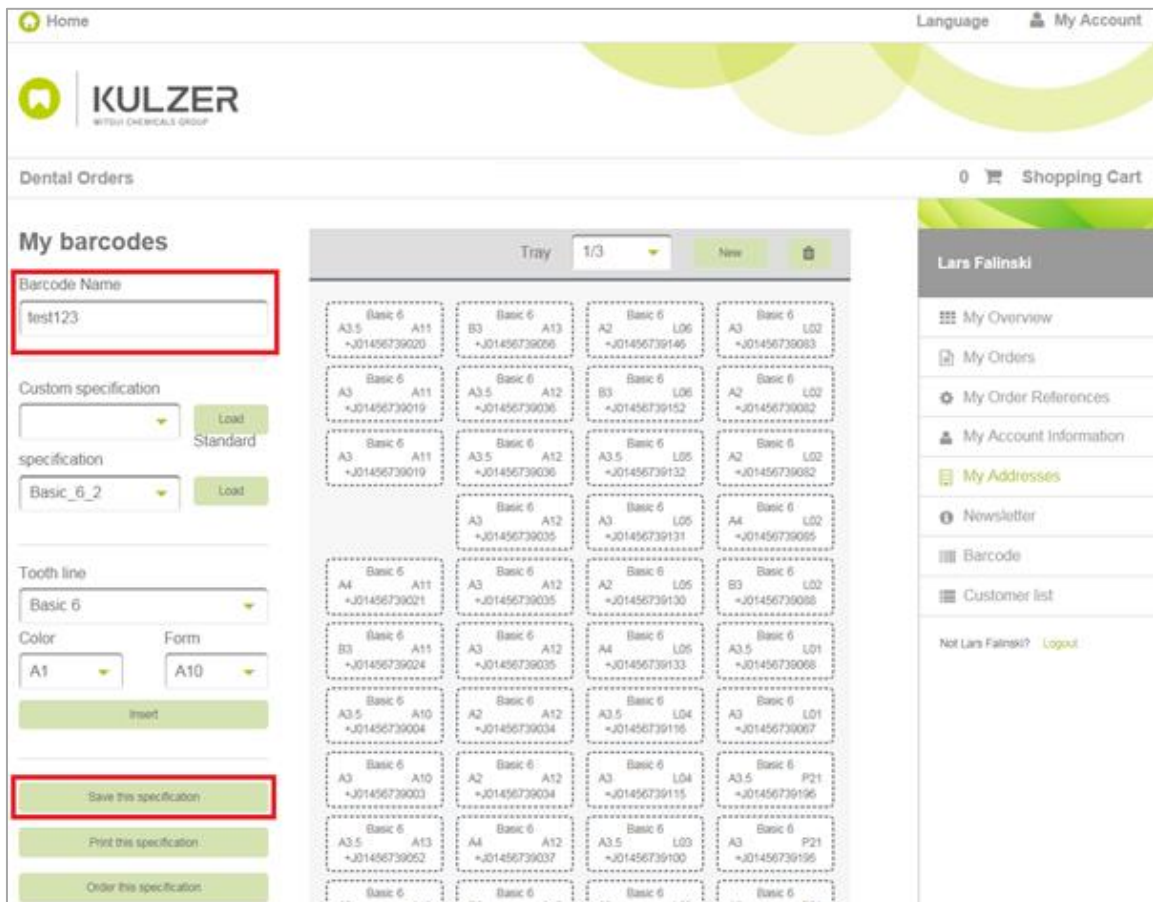Click on a tooth line and drag it to the empty space.

5. Selecting a drawer
Click on the drop-down menu and select the next drawer.
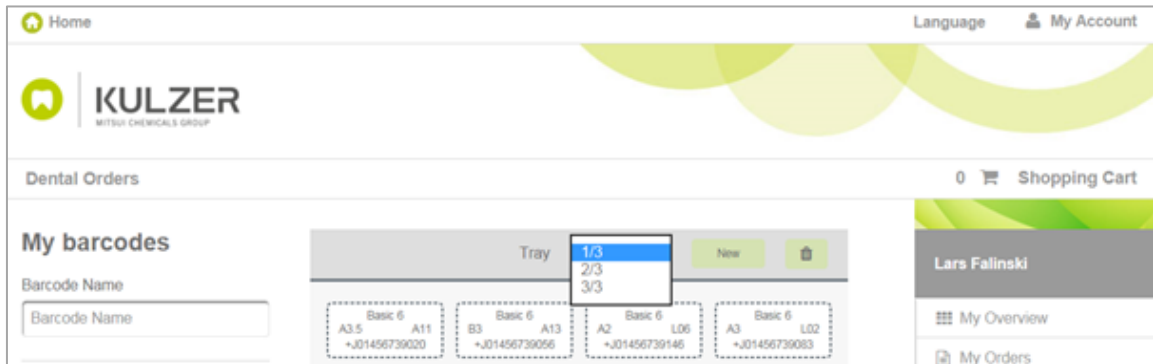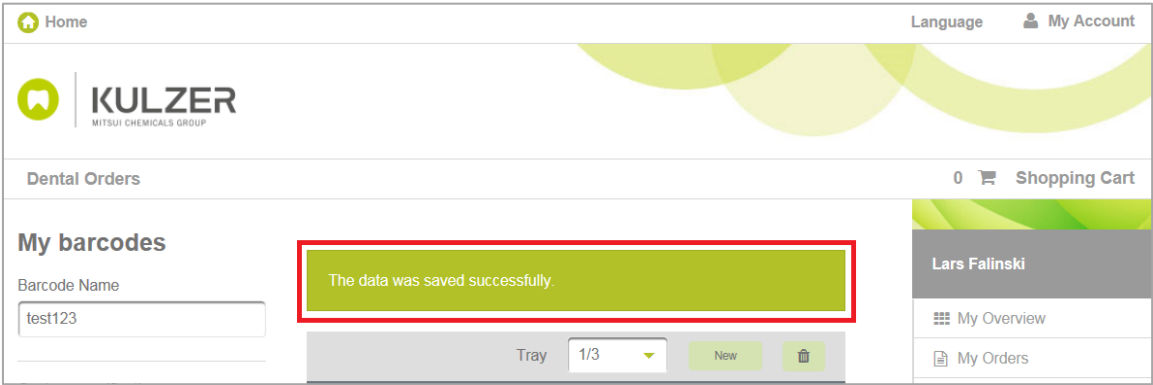

6. Saving changes to specifications

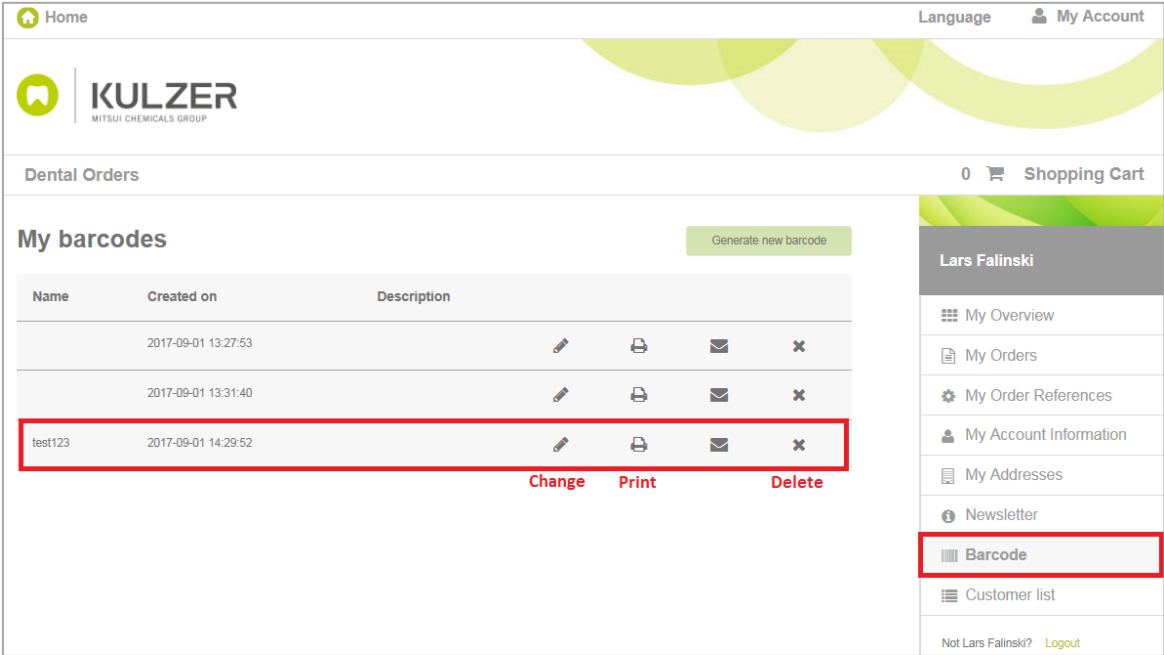a. Give the specification a name and click on "Save".

b. A notification will appear to confirm that the data has been saved.

c. Saved specifications can be found in the menu under "Barcodes".

7. Printing barcodes

1. Click on the button "Print this specification".

2. A PDF will be created.
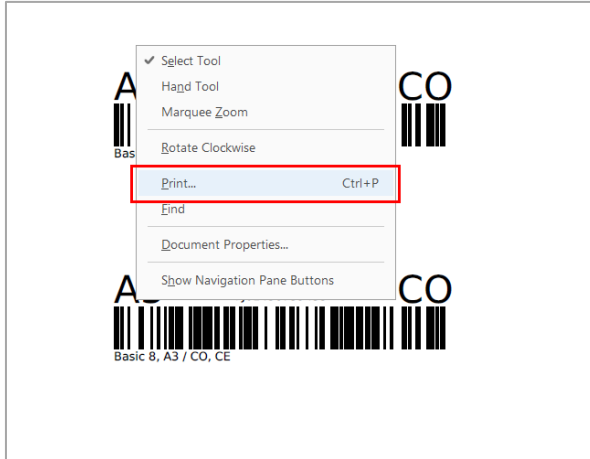
Print:

1. Right click on the PDF and click "Print".

2. Your print screen will appear. Click "Print" again.
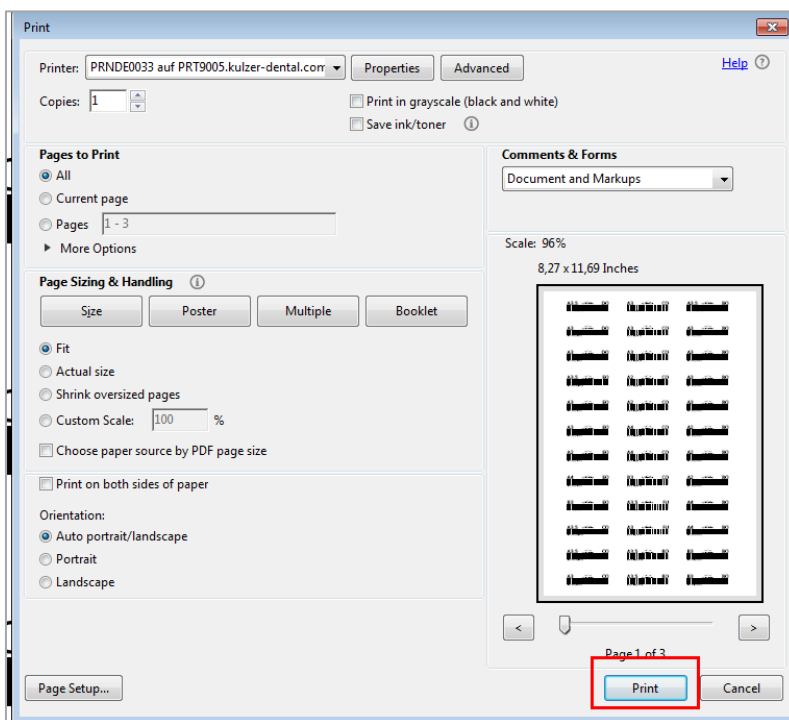
Saving:

1. Click on the "Save" symbol at the lower corner of your screen.
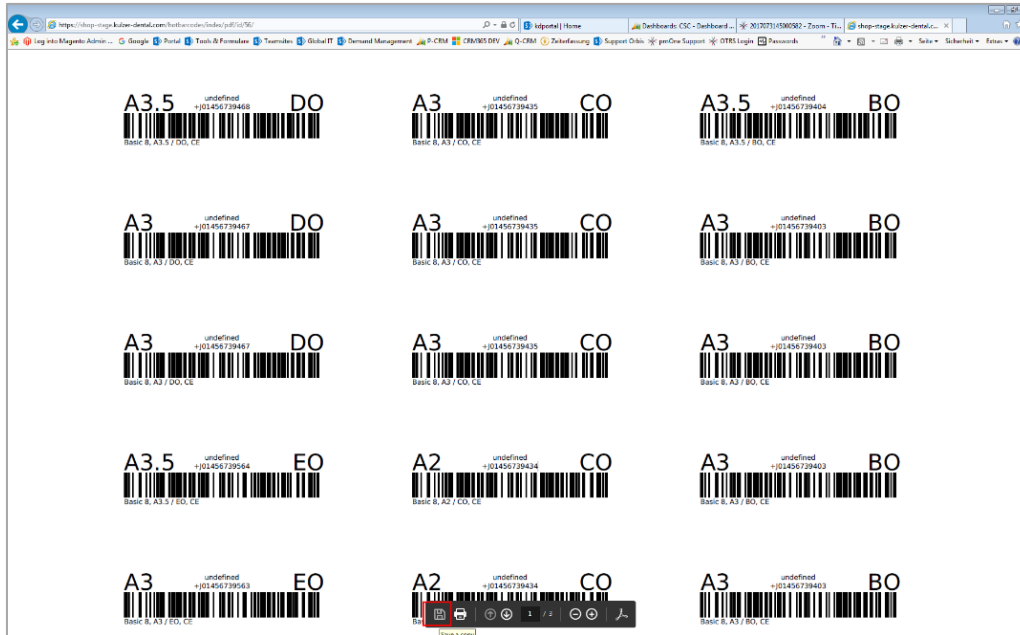
2. Select a file name and click "Save".
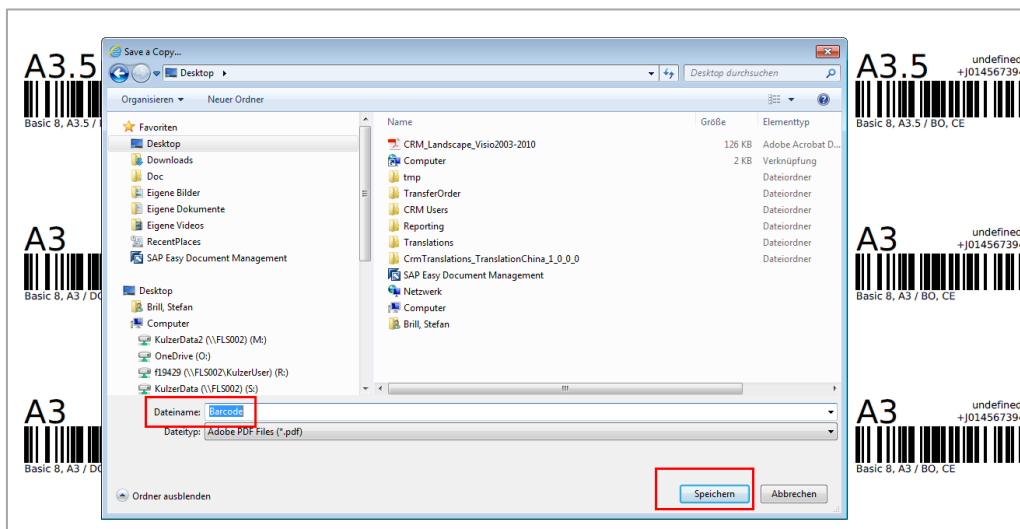
VII.   How to deinstall old HOT / Pala easy Scan software

1. Start Windows explorer

2. Choose „Programs and Features"

3. Click on „Heraeus Order Tool" or „ Pala Easy Scan" – button

4. In dialog box click on „Yes"

5. To make sure that all documents and files are deletd please check your lokal device:

VIII. FAQ

Where can I find TOP / Pala easy Scan?

You can find our new teeth ordering tool here:

www.kulzer.com/australia-palaeasyscan

Are there any system requirements?

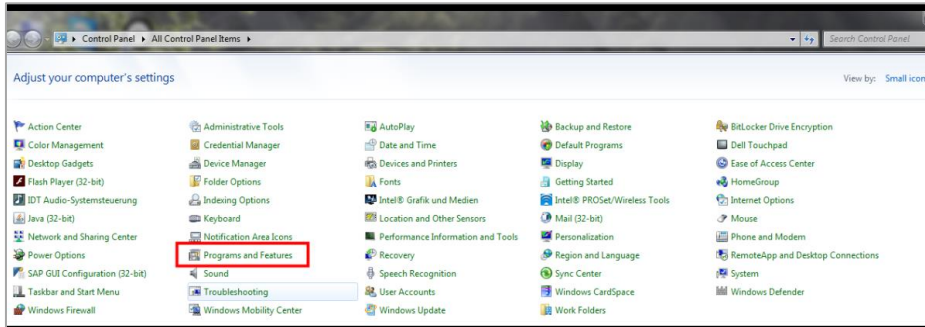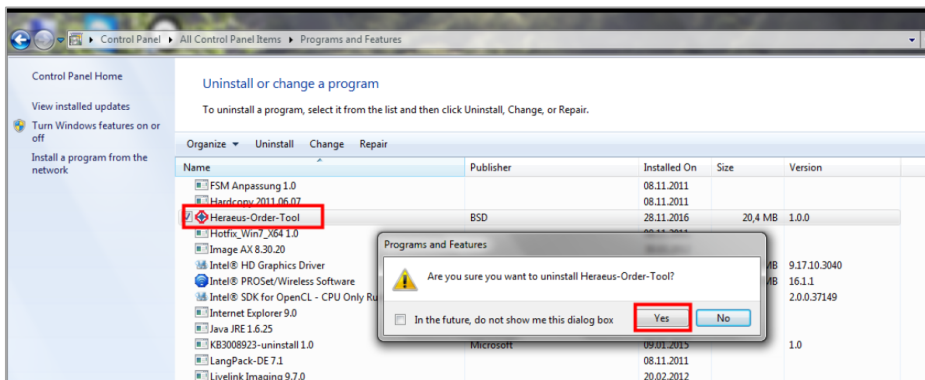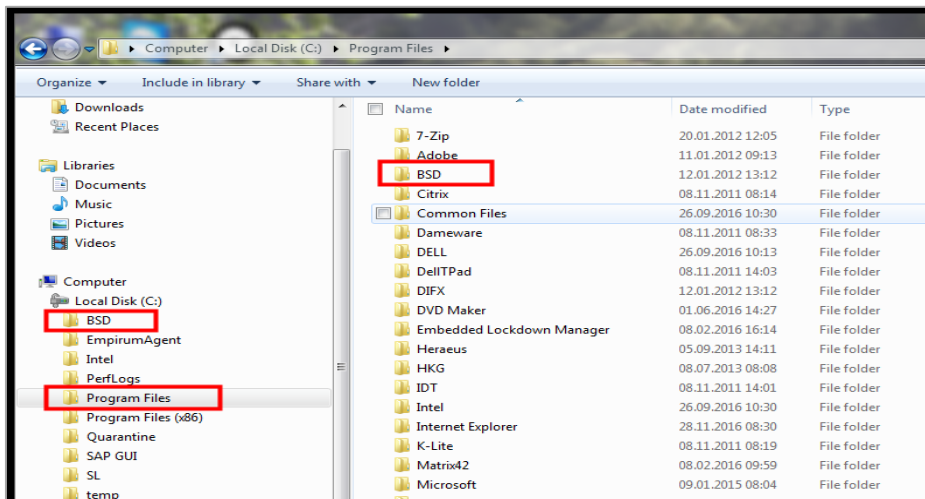The new platform can support operation systems, which are still supported by the software suppliers only. E.g., Windows XP will not be supported by our system.

Which barcode do I have to scan?

The barcode on the backside of the tooth sets cannot be scanned. Please use the barcode in the drawers.

Which file type do I receive including my order? Can I change it to Excel file?

We will provide .csv files including your order. If you would like to use MS Excel instead, the .csv file can easily be transferred in an Excel file by clicking on "Save as" and then choosing "Excel file".

IX.   Notes

Do you have questions?

Please contact

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