



User Guide for tooth ordering platform „TOP“



KULZER
MITSUI CHEMICALS GROUP

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I. Welcome to TOP – our new Teeth Order Platform

TOP is the new Kulzer Teeth Order Platform. This ordering platform comes with a new look and easier handling. TOP being an online platform, the times of tedious software installation are over.

With TOP you can order teeth online – anywhere and anytime. This user guide will show you how to use the new ordering platform – from signing up to using barcodes. It will help you to familiarize yourself with the platform, get an overview of what TOP can do for you and how easy it is to operate.

If you have any questions regarding the system or just want to give us feedback, please do not hesitate to contact us: sales.mckulzer@kulzer-dental.com

We are looking forward to your TOP orders!

This is TOP, and TOP is for you!

Your Kulzer team

II. Online WebShop – Signing up, registering and ordering

1. Please visit www.kulzer.com/australia-palaeasyscan for direct access to the sign-in page of our Online WebShop.
 - a. Of course, you must be connected to the internet.
2. When the page is open, please enter your e-mail address and Magento password.

Login

* Required Fields

E-Mail Address or Customer Number *

Password *

Forgot your Password?

You don't have an account yet? Please register [here](#)

Login

3. If you do not have a customer account yet, click on "here".

Login

* Required Fields

E-Mail Address or Customer Number *

Password *

Forgot your Password?

You don't have an account yet? Please register [here](#)

Login

4. Enter your personal data in the registration form and submit by clicking "Send".

Last name, first name: *	e-mail: *
<input type="text"/>	<input type="text"/>
Laboratory/practice:	Your message:
<input type="text"/>	<input type="text"/>
Street: *	
<input type="text"/>	
Postcode: *	<input type="checkbox"/> I would like to send data
<input type="text"/>	* The fields marked with a star are required fields. Unfortunately, we cannot process your query without this information. Your data will not be used for any other purposes.
City: *	
<input type="text"/>	
Country:	
<input type="text"/>	
Phone:	
<input type="text"/>	
Fax:	
<input type="text"/>	
<input type="button" value=" > Send"/>	

5. Following successful registration, you will receive an e-mail containing your personal access details.

Login

If there is an account associated with lars.falinski@kulzer-dental.com you will receive an email with a link to reset your password.

* Required Fields

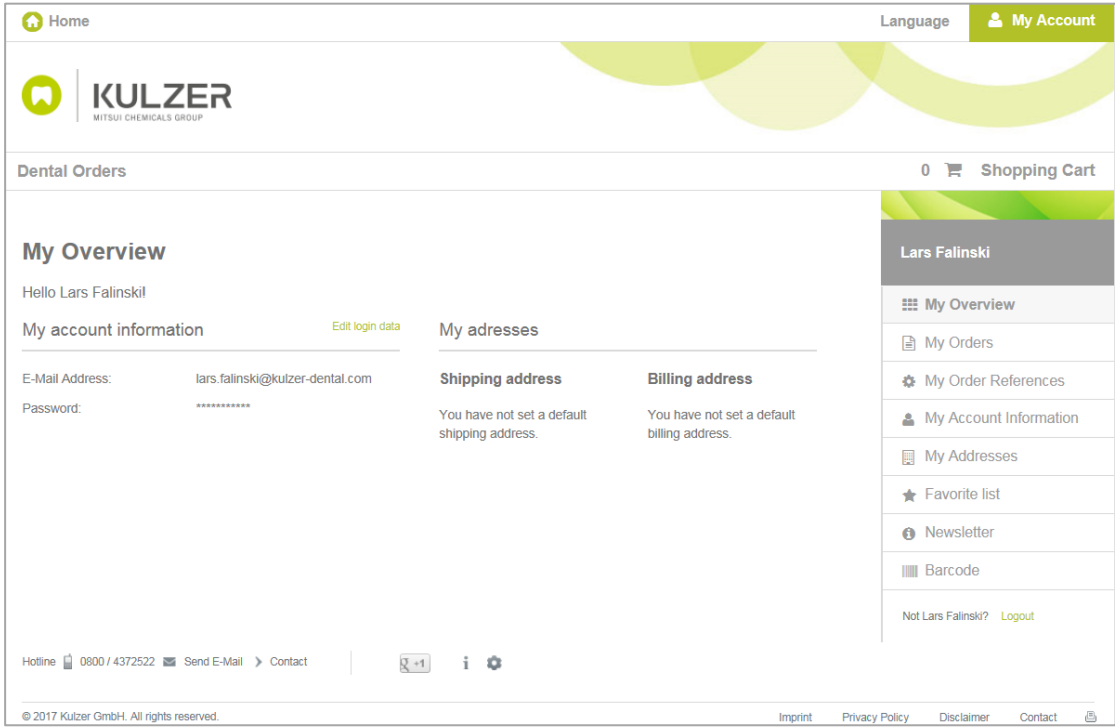
E-Mail Address or Customer Number *

Password *

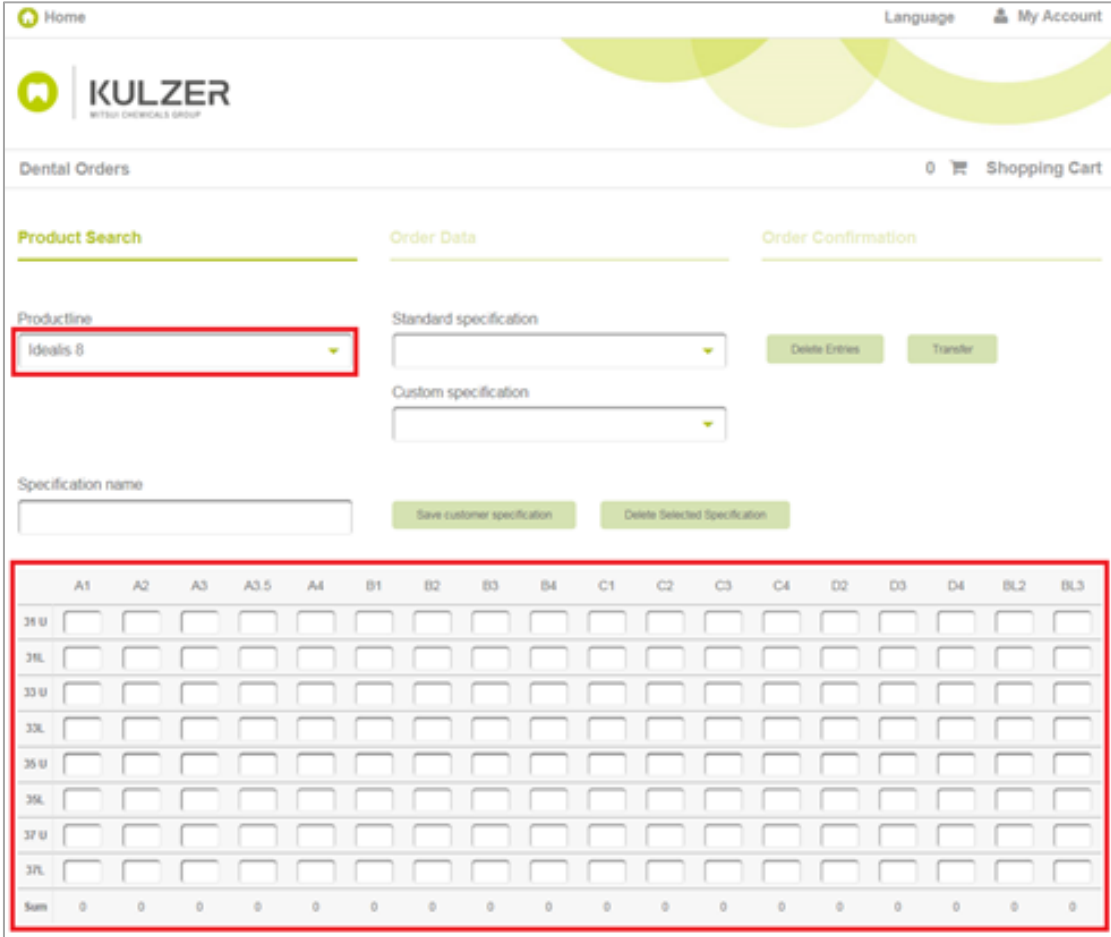
[Forgot your Password?](#)

You don't have an account yet? Please register [here](#)

6. You will be forwarded directly to your customer account following registration.



7. Select the desired tooth line and fill in the matrix with the corresponding values.



8. You can save the matrix as a customer specification by giving it a name and clicking on the button "Save customer specification".

The screenshot shows the KULZER web interface. At the top, there is a navigation bar with 'Home', 'Language', and 'My Account'. Below this is the KULZER logo and 'WISBY CHEMICALS GROUP'. The main content area is divided into three sections: 'Product Search', 'Order Data', and 'Order Confirmation'. In the 'Product Search' section, the 'Productline' dropdown is set to 'Idealis 8'. In the 'Order Data' section, there are dropdowns for 'Standard specification' and 'Custom specification'. In the 'Order Confirmation' section, there is a 'Specification name' field containing 'test123', a 'Save customer specification' button (highlighted with a red box), and a 'Delete Selected Specification' button. Below these sections is a matrix table with columns labeled A1 through BL3 and rows labeled 31 U through 37 L, plus a 'Sum' row. The matrix shows quantities for each cell, with some cells containing the number '2'.

	A1	A2	A3	A3.5	A4	B1	B2	B3	B4	C1	C2	C3	C4	D2	D3	D4	BL2	BL3
31 U																		
31L																		
33 U			2	2	2	2	2	2	2	2	2	2						
33L																		
35 U																		
35L																		
37 U																		
37L																		
Sum	0	0	2	2	2	2	2	2	2	2	2	2	0	0	0	0	0	0

9. Later, you can retrieve the saved specification at any time in the area "Individual specification".
10. By clicking on "Continue" at the lower left-hand corner of your screen, the selected items are added to your order.

Summary	
	Idealis 8
Sets	20
Pieces	160
Continue	

Note: The matrix is used to fill your basket. Once items are put in the basket, they no longer appear in the matrix view. Any changes in quantity can be carried out in the basket.

11. You will see a summary of your order and have the possibility to add special comments
12. Please click on “Add order to cart”

Webshop Dental Orders Digital prosthetics 4 Shopping Cart

Product Search **Order Data** Order Confirmation

Summary

	Basic Ø
Seta	1
Pieces	6

Back in Pieces

Special comments

Test

< Back Add order to cart

13. Your order will be added to your shopping cart. Please click on “Go to Cart”

Home Language My Account

Webshop Dental Orders Digital prosthetics 5 Shopping Cart

Product Search Order Data **Order Confirmation**

Your order was successfully added to your cart

Go to Cart Go to Productsearch

Hotline 0800 / 4372522 Send E-Mail Contact

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14. Confirm Terms and Conditions
15. Click on "Order now"

Home Language My Account

KULZER
WITOU CHEMICALS GROUP

Webshop Dental Orders Digital prosthetics Product names, article numbers, ... search 4 Shopping Cart

Shopping Cart

Overview Tooth Orders

SKU	Description	Qty (Pack)
PALAVeneer 0		7

Special comments

Shipping address Edit

Lars Falinski
Leipziger Straße 1
Hanau, Hessen, 55218
Germany
T: 06132 194354 0

Update Shopping Cart Print cart Clear Shopping Cart

Billing address

Lars Falinski
Grüner Weg
Hanau, Hessen, 55555
Germany
T: 0122 456857

Subtotal €0.00

Order fee €0.00

Grand Total €0.00

I have read and agree to the terms & conditions. *

All prices are exclusive of VAT.
Prices will only be shown after login.

Minimum amount surcharge
For orders with a net total value of 50 Euro we charge a surcharge of 5 Euro.

Order now

16. Choose your preferred dealer

Shipping address Edit Billing address

Lars Falinski
Leipziger Straße 1
Hanau, Hessen, 55218
Germany
T: 06132 194354 0

Lars Falinski
Grüner Weg
Hanau, Hessen, 55555
Germany
T: 0122 456857

Update Shopping Cart Print cart Clear Shopping Cart

* Retailer
Please select retailer

Subtotal €0.00

Order fee €0.00

Grand Total €0.00

I have read and agree to the terms & conditions. *

All prices are exclusive of VAT.
Prices will only be shown after login.

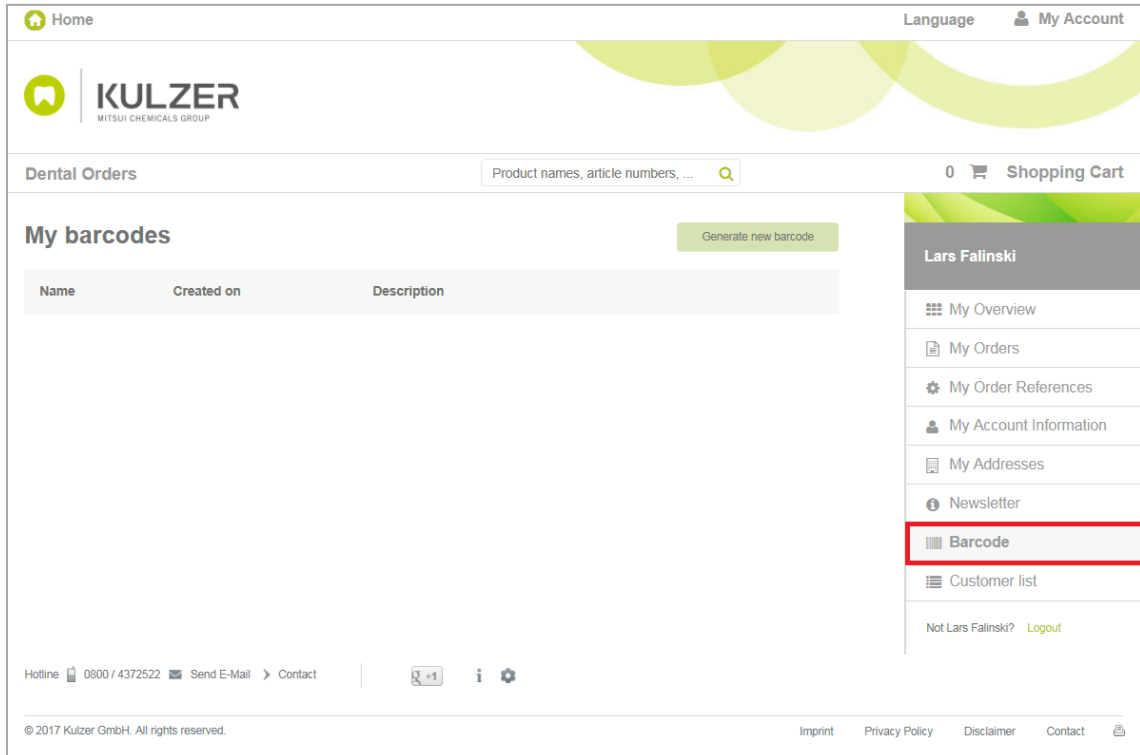
Minimum amount surcharge
For orders with a net total value of 50 Euro we charge a surcharge of 5 Euro.

Order now

Hotline 0800 / 4372522 Send E-Mail Contact

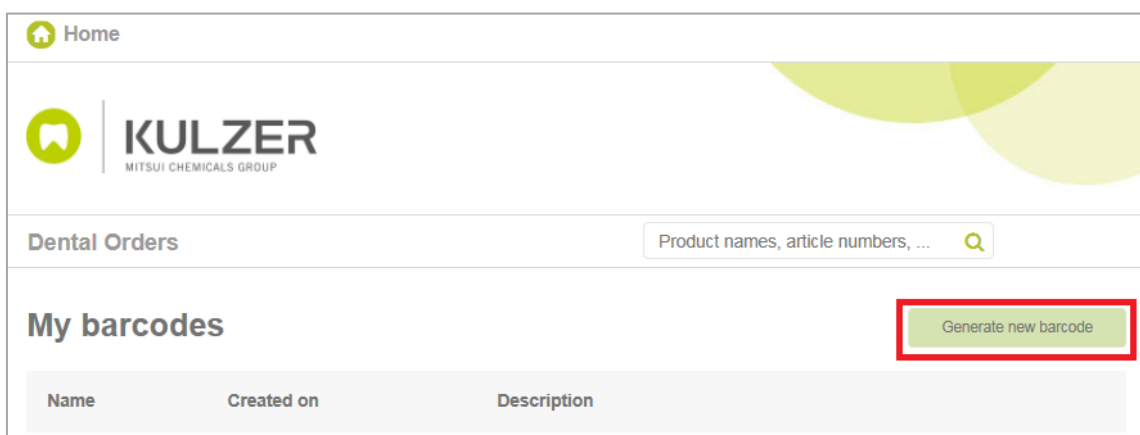
III. Generating a barcode

1. Click on "Barcode".



The screenshot shows the PALA website interface. At the top right, there are links for 'Language' and 'My Account'. The main header features the 'KULZER' logo and 'Dental Orders' with a search bar. Below the header, the 'My barcodes' section is visible, containing a table with columns 'Name', 'Created on', and 'Description'. A 'Generate new barcode' button is located in the top right of this section. On the right side, a user menu for 'Lars Falinski' is displayed, with the 'Barcode' option highlighted by a red box. The footer includes contact information and legal notices.

2. Click on "Create new barcode".



This screenshot is a zoomed-in view of the 'My barcodes' section from the previous image. It shows the 'Generate new barcode' button highlighted with a red box. Below the button is a table with the following structure:

Name	Created on	Description
------	------------	-------------

Home Language My Account

KULZER
WITSUI CHEMICALS GROUP

Dental Orders 0 Shopping Cart

My barcodes

Name of specification Tray 1/1 **adds a new tray** **deletes tray**

Barcode Name
Barcode Name

Choose from a standard specification or a rack and add the desired option.

Custom specification **Load**

Standard specification **load existing specification** **Load**

Tooth line **add sets**

Basic 6
Color A1 Form A10
Insert

Save this specification **saves this specification**

Print this specification **creates a printable PDF**

Order this specification **adds the articles to the shopping cart**

Lars Falinski

- My Overview
- My Orders
- My Order References
- My Account Information
- My Addresses
- Newsletter
- Barcode
- Customer list

Not Lars Falinski? [Logout](#)

IV. Transferring products to the barcode sheet

1. Enter products in the product matrix.

Home Language My Account

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Dental Orders Shopping Cart

Product Search Order Data Order Confirmation

Productline: **Idealis 8** Standard specification: **[Dropdown]** Delete Entries Transfer

Custom specification: **[Dropdown]**

Specification name: **[Field]** Save customer specification Delete Selected Specification

	A1	A2	A3	A3.5	A4	B1	B2	B3	B4	C1	C2	C3	C4	D2	D3	D4	BL2	BL3
31 U																		
31L																		
33 U																		
33L																		
35 U																		
35L																		
37 U																		
37L																		
Sum	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

2. Click on "Transfer" to transfer your order to the barcode sheet.

Home Language My Account

KULZER
MITSUBI CHEMICALS GROUP

Dental Orders Shopping Cart

Product Search Order Data Order Confirmation

Productline: **Idealis 8** Standard specification: **C2** Delete Entries **Transfer**

Custom specification: **[Dropdown]**

Specification name: **[Field]** Save customer specification Delete Selected Specification

	A1	A2	A3	A3.5	A4	B1	B2	B3	B4	C1	C2	C3	C4	D2	D3	D4	BL2	BL3
31 U																		
31L																		
33 U			2	2	2	2	2	2	2	2	2	2						
33L																		
35 U																		
35L																		
37 U																		
37L																		
Sum	0	0	2	2	2	2	2	2	2	2	2	2	0	0	0	0	0	0

3. Now you can edit the barcode sheet and print it. You can also order directly or save the specification.

The screenshot shows the 'My barcodes' interface. On the left, there is a form with the following fields and options:

- Barcode Name:** A text input field.
- Custom specification:** A dropdown menu with a 'Load' button and the text 'Standard' below it.
- specification:** A dropdown menu with a 'Load' button.
- Tooth line:** A dropdown menu with 'Basic 6' selected.
- Color:** A dropdown menu with 'A1' selected.
- Form:** A dropdown menu with 'A10' selected.
- Buttons:** An 'Insert' button and three buttons at the bottom: 'Save this specification', 'Print this specification', and 'Order this specification' (highlighted with a red box).

The main area displays a grid of barcode sheets for 'Idealis 8' in various trays (A3, B4, A3.5, A4, B1, B2). Each sheet shows the tray name, 'Idealis 8', and a barcode number. The grid is titled 'Tray 1/1' and includes 'New' and 'trash' icons.

On the right side, there is a user profile for 'Lars Falinski' with a list of menu items: My Overview, My Orders, My Order References, My Account Information, My Addresses, Newsletter, Barcode, and Customer list. At the bottom of the profile, it says 'Not Lars Falinski? Logout'.

3. Adding tooth lines

Select a product line, colour and form and click on the "Add" button.

Home Language My Account

KULZER
MITSUBI CHEMICALS GROUP

Dental Orders 0 Shopping Cart

My barcodes

Barcode Name
Barcode Name

Custom specification
Load Standard

specification
Basic_6_2 Load

Tooth line
Basic 6

Color Form
A1 A10

Insert

Tray 1/3 New

Basic 6 A3.5 A11 +J01456739020	Basic 6 B3 A13 +J01456739056	Basic 6 A2 L06 +J01456739146	Basic 6 A3 L02 +J01456739083
Basic 6 A3 A11 +J01456739019	Basic 6 A3.5 A12 +J01456739036	Basic 6 B3 L06 +J01456739152	Basic 6 A2 L02 +J01456739082
Basic 6 A3 A11 +J01456739019	Basic 6 A3.5 A12 +J01456739036	Basic 6 A3.5 L05 +J01456739132	Basic 6 A2 L02 +J01456739082
Basic 6 A4 A11 +J01456739021	Basic 6 A3 A12 +J01456739035	Basic 6 A2 L05 +J01456739130	Basic 6 B3 L02 +J01456739088
Basic 6 B3 A11 +J01456739024	Basic 6 A3 A12 +J01456739035	Basic 6 A4 L05 +J01456739133	Basic 6 A3.5 L01 +J01456739068
Basic 6 A3.5 A10 +J01456739004	Basic 6 A2 A12 +J01456739034	Basic 6 A3.5 L04 +J01456739116	Basic 6 A3 L01 +J01456739067

Lars Falinski

- My Overview
- My Orders
- My Order References
- My Account Information
- My Addresses
- Newsletter
- Barcode
- Customer list

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4. Re-arranging the product lines

Click on a tooth line and drag it to the empty space.

Home Language My Account

KULZER
MITSUBI CHEMICALS GROUP

Dental Orders 0 Shopping Cart

My barcodes

Barcode Name
Barcode Name

Custom specification
Load Standard

specification
Basic_6_2 Load

Tooth line
Basic 6

Color Form
A1 A10

Insert

Tray 1/3 New

Basic 6 A3.5 A11 +J01456739020	Basic 6 B3 A13 +J01456739056	Basic 6 A2 L06 +J01456739146	Basic 6 A3 L02 +J01456739083
Basic 6 A3 A11 +J01456739019	Basic 6 A3.5 A12 +J01456739036	Basic 6 B3 L06 +J01456739152	Basic 6 A2 L02 +J01456739082
Basic 6 A3 A11 +J01456739019	Basic 6 A3.5 A12 +J01456739036	Basic 6 A3.5 L05 +J01456739132	Basic 6 A2 L02 +J01456739082
Basic 6 A4 A11 +J01456739021	Basic 6 A3 A12 +J01456739035	Basic 6 A2 L05 +J01456739130	Basic 6 B3 L02 +J01456739088
Basic 6 B3 A11 +J01456739024	Basic 6 A3 A12 +J01456739035	Basic 6 A4 L05 +J01456739133	Basic 6 A3.5 L01 +J01456739068
Basic 6 A3.5 A10 +J01456739004	Basic 6 A2 A12 +J01456739034	Basic 6 A3.5 L04 +J01456739116	Basic 6 A3 L01 +J01456739067

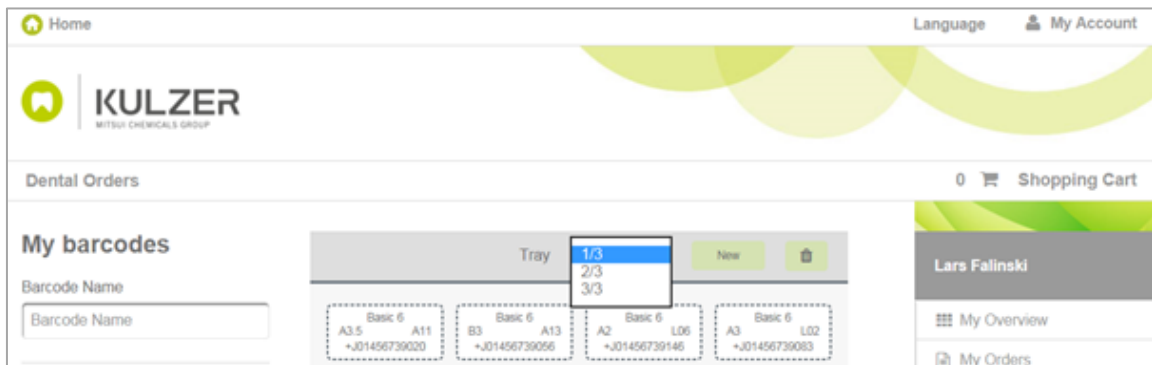
Lars Falinski

- My Overview
- My Orders
- My Order References
- My Account Information
- My Addresses
- Newsletter
- Barcode
- Customer list

Not Lars Falinski? [Logout](#)

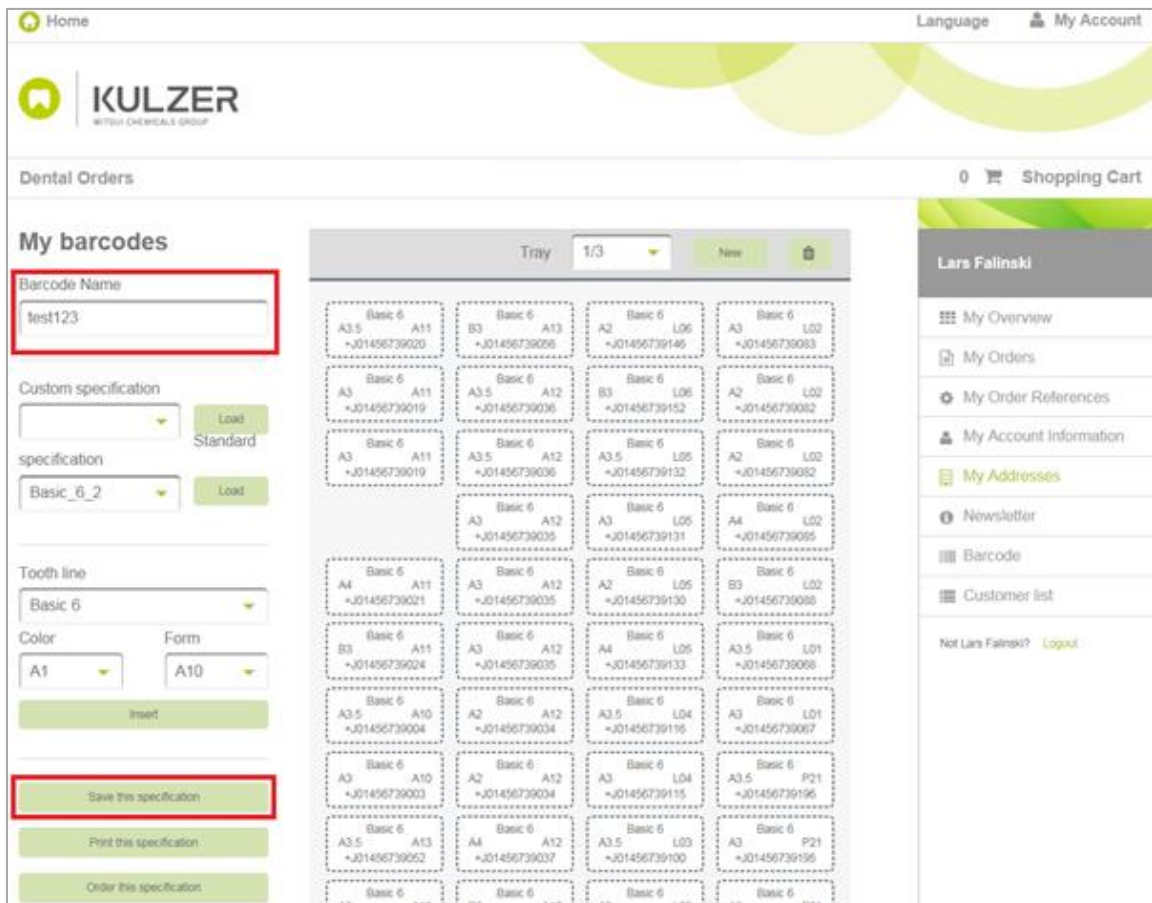
5. Selecting a drawer

Click on the drop-down menu and select the next drawer.

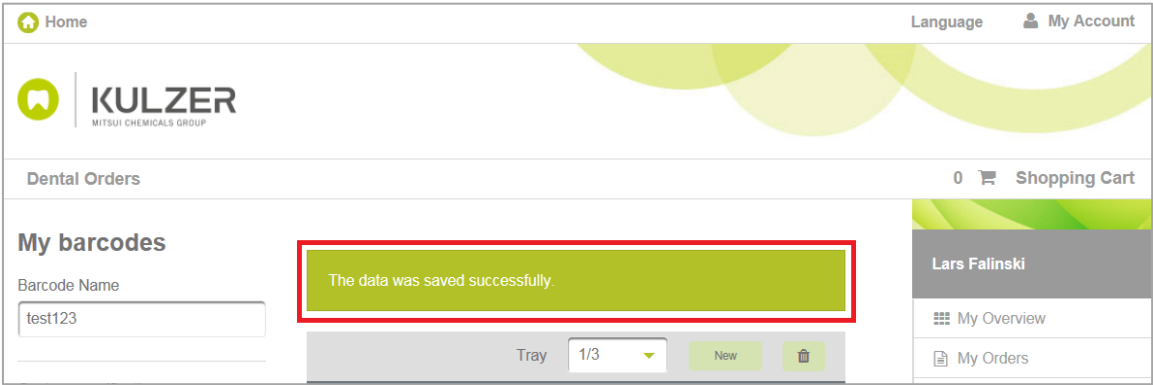


6. Saving changes to specifications

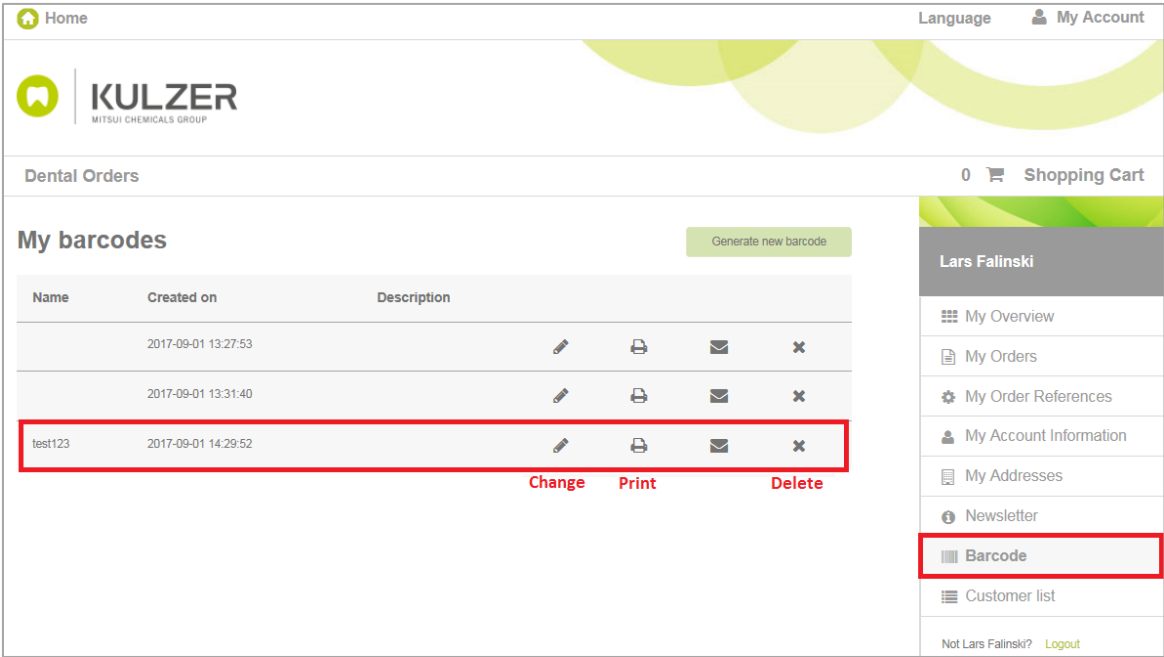
- Give the specification a name and click on "Save".



b. A notice will appear to confirm that the data has been saved.

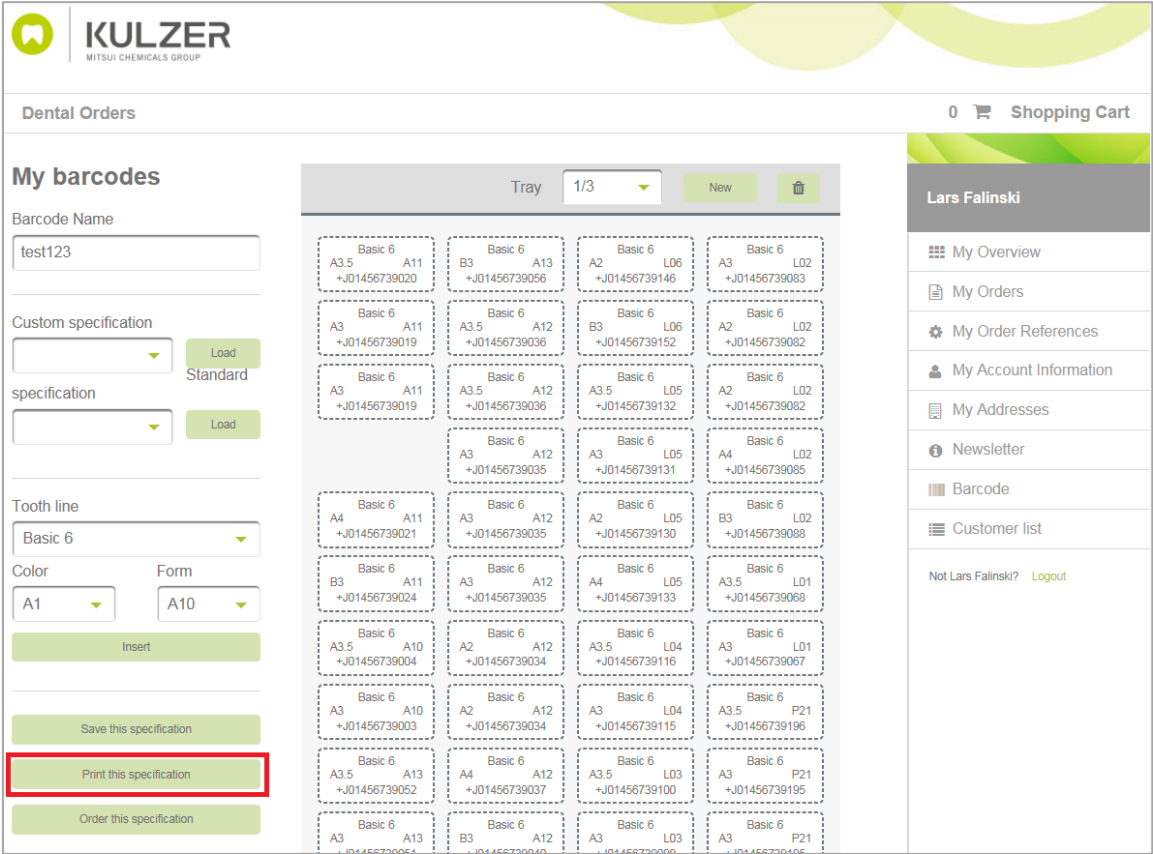


c. Saved specifications can be found in the menu under “Barcodes”.

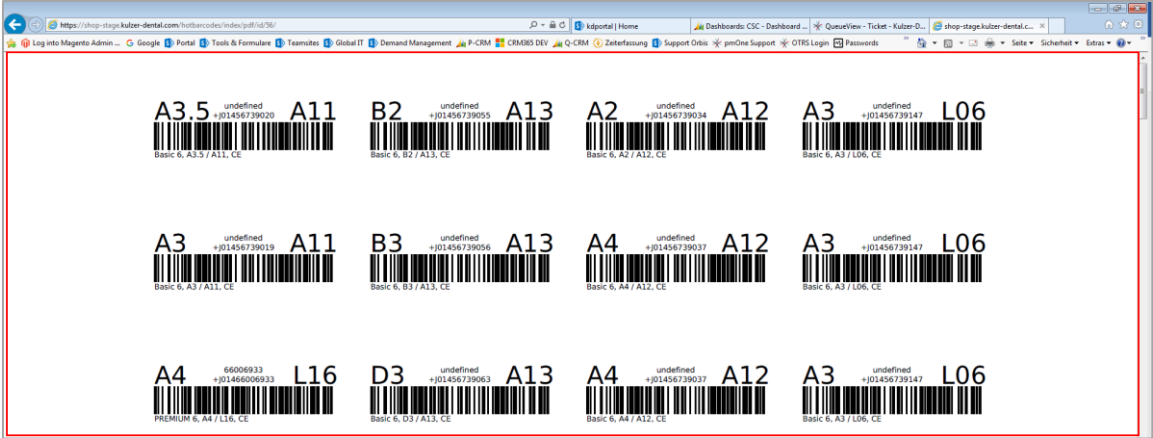


7. Printing barcodes

1. Click on the button "Print this specification".



2. A PDF will be created.

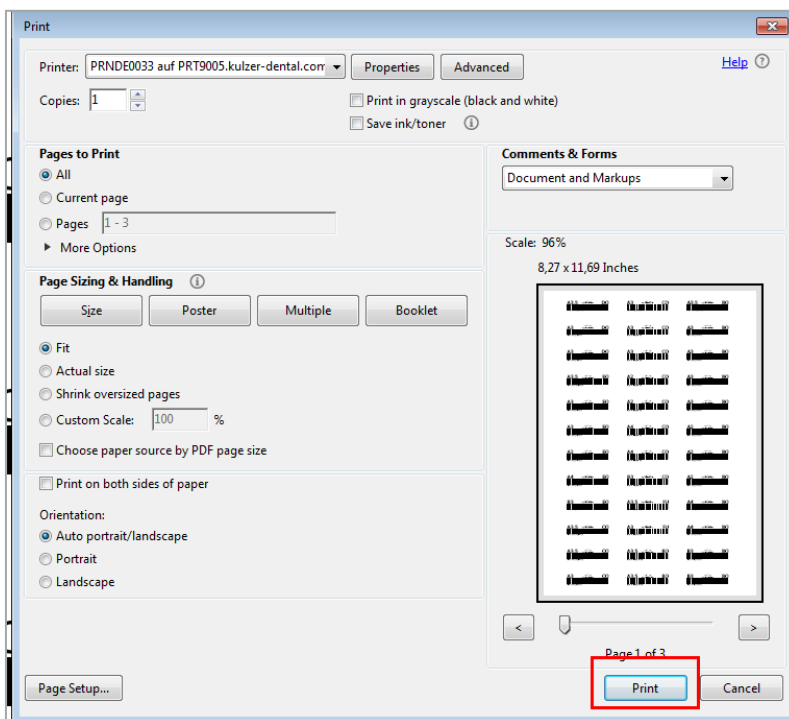


Print:

1. Right click on the PDF and click "Print".

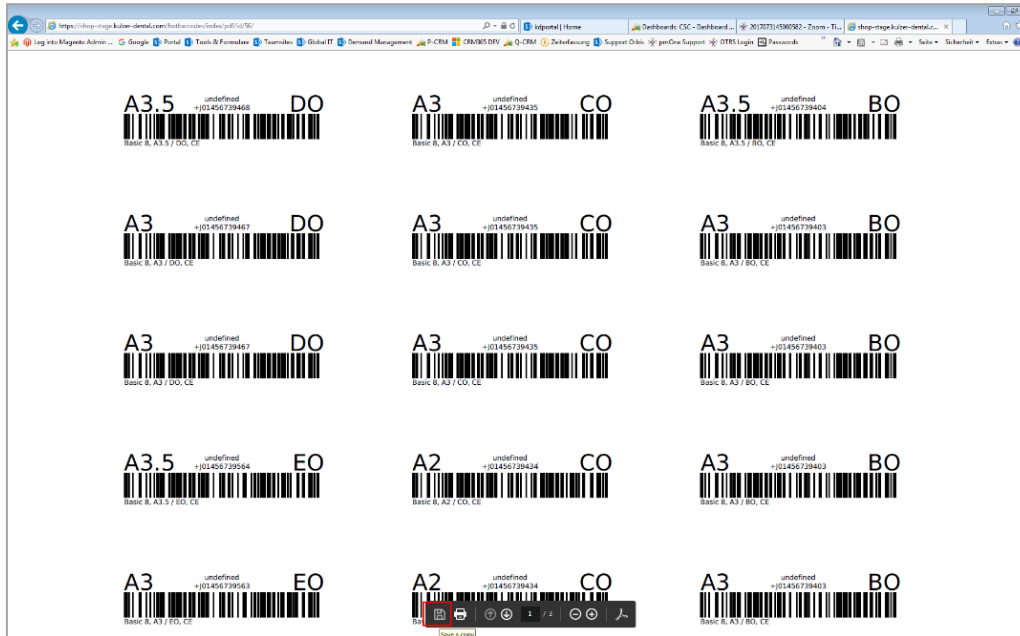


2. Your print screen will appear. Click "Print" again.

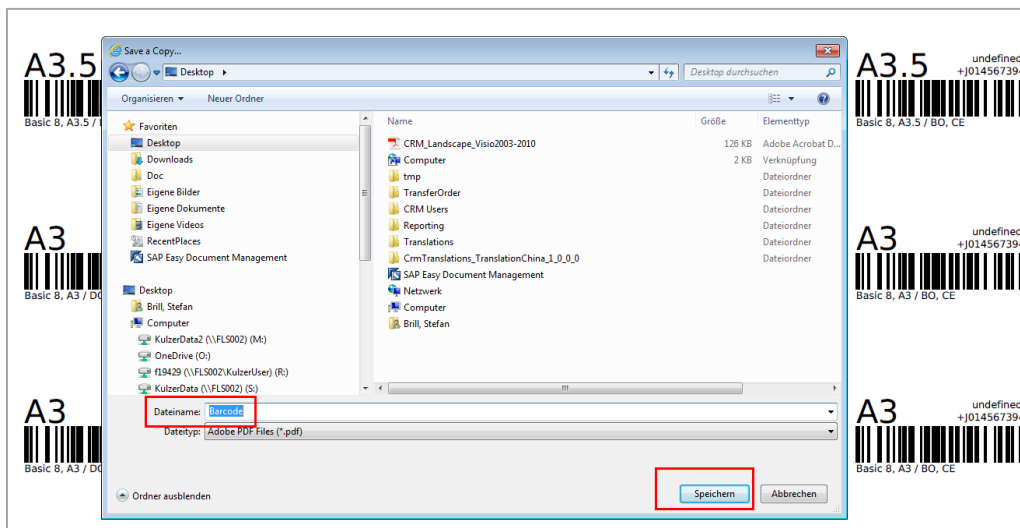


Saving:

1. Click on the “Save” symbol at the lower corner of your screen.

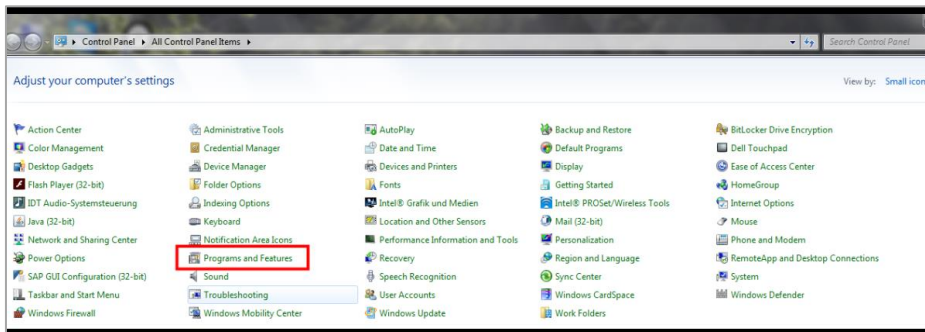


2. Select a file name and click "Save".

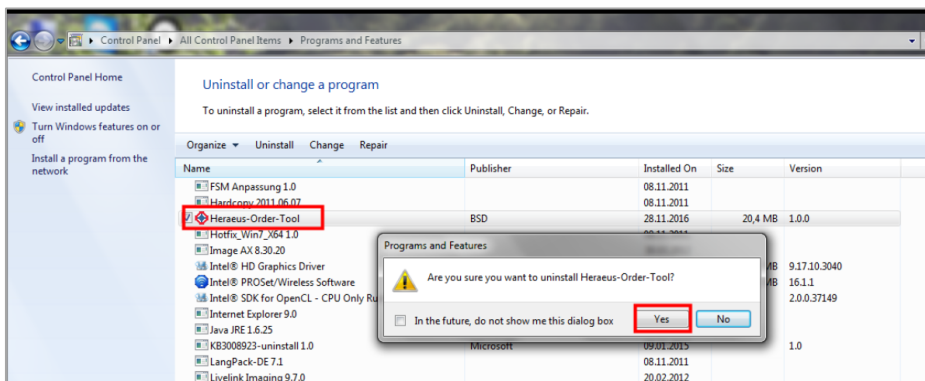


VI. How to deinstall old HOT / Pala easy Scan software

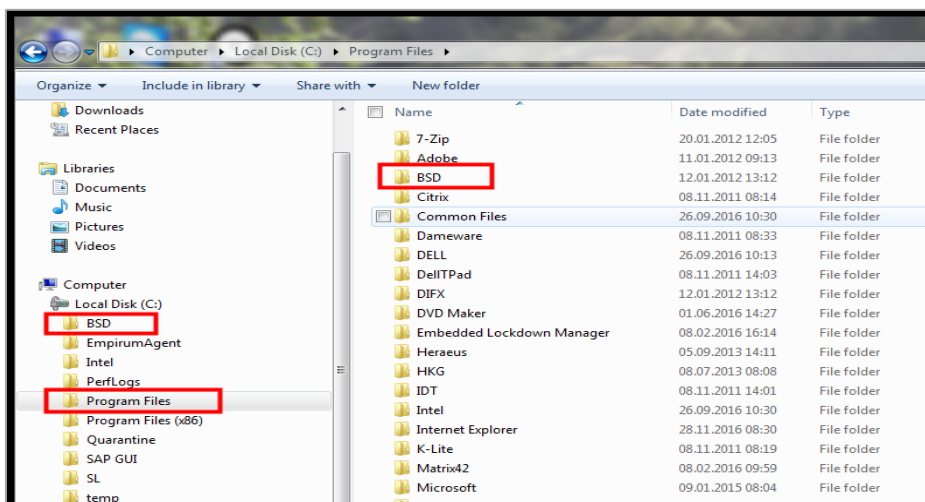
1. Start Windows explorer
2. Choose „Programs and Features“



3. Click on „Heraeus Order Tool“ or „Pala Easy Scan“ – button
4. In dialog box click on „Yes“



5. To make sure that all documents and files are deleted please check your lokal device:



VII. FAQ

Where can I find TOP / Pala easy Scan?

You can find our new teeth ordering tool here:

www.kulzer.com/australia-palaeasyscan

Are there any system requirements?

The new platform can support operation systems, which are still supported by the software suppliers only. E.g., Windows XP will not be supported by our system.

Which barcode do I have to scan?

The barcode on the backside of the tooth sets cannot be scanned. Please use the barcode in the drawers.

Which file type do I receive including my order? Can I change it to Excel file?

We will provide .csv files including your order. If you would like to use MS Excel instead, the .csv file can easily be transferred in an Excel file by clicking on "Save as" and then choosing "Excel file".

Do you have questions?

Please contact

Kulzer Australia Pty Ltd
Unit 32 11-21 Underwood Rd
HOMEBUSH NSW 2140
Australia

Phone: +61 2 9764 5222
E-Mail: sales.mckulzer@kulzer-dental.com

www.kulzer.com/australia-palaeasyscan



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